

Townlands C of E Primary Academy

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NURTURING CHILDREN TO ACHIEVE THEIR FULL POTENTIAL IN A CARING, CHRISTIAN COMMUNITY

22nd March 2019

Dear Parents/Carers,

You may be aware our school kitchen is managed by Leicestershire School Food Support and is therefore an outside caterer. As of **Monday 29th April 2019** the kitchen will be dealing directly with your child's food order.

From this date, the way that your child orders a school dinner will be changing. If your child wishes to have a hot dinner, you will be required to order this online through the school money system that will then go straight to the school kitchen booking system.

Meals will need to be booked and paid for in advance. You will be able to book hot meals daily, weekly or for the full term if you wish. If your child is currently receiving free school meals or universal free school meals (EYFS – to year 2) then you will still be required to book your child's dinner in advance this way.

Please note that if you have not ordered your child's school dinner in advance or by midnight on the day before the required meal, then your child cannot receive a school meal and therefore must come to school with a packed lunch.

This booking procedure will also apply to any child that arrives into school late due to medical appointments or for any other reasons, as the school office and classrooms will no longer have the system facility to order school dinners on your child's behalf.

If you do not have a password for your school money account, please contact the school office who will send this via text message.

Thank you for your co-operation on this matter.

Regards

M Ward

Mrs Ward
Head Teacher

Headteacher Mrs. M. Ward. BA Hons, QTS, NPQH.



We are proud to be an Accredited R time School