

Key Vocabulary

text	Written or printed word.
toolbar	A strip of icons that can be clicked to perform certain functions.
word processor	A computer program used to type.
keys	A button on a keyboard with a letter, number or symbol.
font	The font can change the look of writing.

Links to other Learning

- Year 1 - Creating Media - *Digital Writing*
- Year 2 - Creating Media - *Digital Painting*
- Year 3 - Creating Media - *Desktop Publishing*
- Year 4 - Creating Media - *Audio Editing*
- Year 5 - Creating Media - *Video Editing*
- Year 6 - Creating Media - *Web Page Creation*

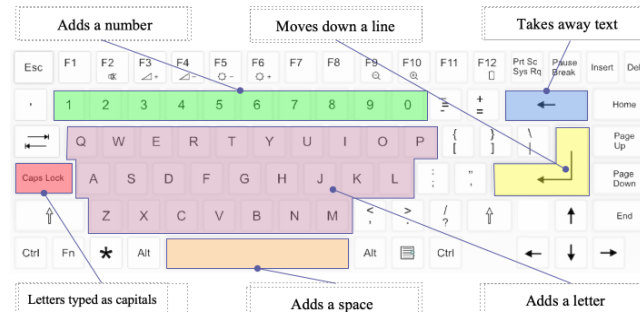
Key Facts

Digital writing is the art and practice of preparing documents mainly by computer and often for online delivery.

There are many different word processors available such as Microsoft Word, Pages, Notes and Apache OpenOffice.

You can write digitally on a computer/laptop, tablet or on a phone.

A keyboard is not in alphabetical order, but an order known as 'QWERTY'. When first invented, they had keys arranged in an alphabetical order, but people typed so fast that the mechanical character arms got tangled up. So, the keys were randomly positioned to slow down typing and prevent key jams.



Key Questions

- What are the benefits of digital writing?
- Why are the keys not in alphabetical order?
- How do I make changes to my writing?
- Why should I choose a different font?

Famous Computer Scientists

Christopher Latham Sholes

(February 14, 1819 - February 17, 1890)



Christopher Latham Sholes was an American inventor who invented the QWERTY keyboard.